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Dear New Patient,

Welcome to our office. We are pleased with the confidence you have placed in us. Your first appointment will be for an initial examination of your mouth in a comprehensive manner. If necessary, films may be taken. To facilitate being seen as soon as possible at the time of your appointment, we would appreciate it if you would complete the **Registration form** before your arrival. This form can be found on our website at [www.periodonticsandimplants.com](http://www.periodonticsandimplants.com). Simply click on **Online Forms** and **Patient Registration Form**. Please be sure to click on "Submit" once you have completed the form.

We have reserved **one hour** for your initial examination. We will discuss your past medical and dental treatment, your reasons for seeking care, and what you desire for results. Our mission is to provide you with the highest level of periodontal care possible that will assist you in achieving your optimal oral health.

Since this hour is reserved for you, we do require a **48-hour** advance notice if you would need to change or cancel your appointment. This allows us ample time to fill your appointment slot with another patient who is waiting to see us for treatment.

We are happy to provide the service of assisting you in submitting your insurance claims. Please bring your **dental insurance information** to the appointment. We would like to remind you that your dental benefits are a contract between you, your employer and the insurance company. We will go over any insurance questions you may have as well as explain our financial policy at your appointment.

We look forward to meeting you and serving your needs. For more information regarding our office or procedures, please visit our website at [www.periodonticsandimplants.com](http://www.periodonticsandimplants.com).

Sincerely,

Patient Coordinator